



Ilketshall St Andrew Parish Council

You are summoned to attend the Parish Council Meeting

Held at the village hall 4th March 2024 at 7.30pm

Tina Newby

Clerk to ISA Parish Council
23rd February 2024

Agenda

Members of the public and press are welcome to attend.

1. **Apologies** – to consider accepting apologies for absence and record the number of the public attending the meeting.
 2. **Declarations – Pecuniary and Other:** To record declarations of interest from Members for any item to be discussed under pecuniary and other.
 3. **Minutes** – confirmation and signing of the minutes of last meeting held on 8th January 2024.
 4. **To consider Co-opting Councillor vacancies.** (standing item)
 5. **Adjournment** – Standing orders will be suspended for Public Participation. For information only, total of 3 minutes per member.
 6. **Opportunity for District Councillor and County Councillor to speak.**
 - a. Judy Cloke's report
 - b. District Councillors report
 - c. Leader's report
- Resume Standing Orders
7. **To discuss any outstanding items from previous meetings not on this agenda.**
 - a. Update on Quiet Lanes.
 - b. To discuss and review the necessary sign for the playground from Highways: Total cost is £1,221.46, ISA PC is required to pay 50% £610.73.
 8. **To discuss any planning applications received:**
 - a. To note the local neighbourhood development and receive any update from the newsletter to see if ISA would want to join.
 - b. To discuss any late planning applications.
 9. **To discuss Parish Council issues:**
 - a. To discuss the outstanding issues with the RoSPA report and agree any action.
 - b. To discuss the costings from Highways regarding the new playground sign and agree the payment.
 - c. To discuss the format of the Annual Parish Meeting for 13th May 2024
 - d. To discuss any correspondence received from the Newsletter.

- e. To discuss the issue raised from a resident regarding Persistent overflowing of water and flooding.
- f. To review and adopt the following policies:
 - Risk Assessment Schedule
 - Communications Policy
 - Complaints \and compliments procedure.
 - Data Protection and Information management policy
 - Policy for dealing with the press and other media
 - Lone Working Policy
 - Freedom of Information Policy
 - Co-option Policy
 - Protocol on Member-Officer Relations
 - Privacy Policy for staff, councillors.
 - General Privacy Policy

10. To discuss any highways issues:

- a. To receive data from the VAS

11. To discuss and agree the finances:

- a. Payments for the month
- b. Update on the finances for 2023-24
- c. To receive an update on bank accounts and the new Unity Bank Accounts.

12. To note correspondence:

13. To discuss the other meetings held between the Parish Council meetings:

- a. Village Hall Report
- b. Commons and Land Management Company

14. Date of next meeting: 13th May 2024. Planning meetings will be extra-ordinary meetings, as and when necessary.

Tina Newby

Clerk

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Additional meeting dates in 2024

13th May 2024

1st July 2024

2nd September 2024

4th November 2024